



# Pusat Kebudayaan Han Malaysia

Block N-2-1(b), Pusat Perdagangan Kota Damansara  
No. 12, Jalan PJU 5/1, Kota Damansara  
47810, Petaling Jaya Selangor, Malaysia

Tel : (+603) 6151 6684

Official Website : [www.hccm.com.my](http://www.hccm.com.my)

Fax : (+603) 6143 5166

Email: [info@hccm.com.my](mailto:info@hccm.com.my)

Dear parents / guardian of the participants of Beijing-Harbin Winter Camp,

TARIKH / DATE : 9<sup>th</sup> August 2016

RUJ. KAMI / OUR REF. : NX/LTR1600319-1

## Request for Extra Information for Chinese Visa Application

In regard to the above mentioned, due to the applicant(s) being adolescent under the age of 18, we require extra information for the application of Chinese Visa as per the rules and regulations of Chinese Visa Application Service Centre.

2. The extra information required are:

- Passport of the applicant(s) (please submit the previous passport for those who hold a passport issued from year 2014 onwards);
- 2 passport-size photos of the applicant(s) (size: 48mm x 33mm, white colour background, full-face, bareheaded, clear and coloured);
- Birth certificate photocopy of the applicant(s);
- Passport photocopy (front page) of the parents / guardian.

3. If the parents / guardian do not own an active passport, please also provide:

- Identification card photocopy;
- Marriage Certificate photocopy;
- Divorce Certificate photocopy (if the parents are divorced);
- Death Certificate photocopy (if one of the parent has passed away).

4. Please prepare and send in the information as soon as possible. If you have any questions, please contact Mr. Alex Yong at (+603) 6151 6684 or (+60) 17 - 382 6684.

Sorry for any inconvenience caused.

Regards,

Alex Yong

General Manager

Malaysia Han Cultural Centre



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致：北京—哈尔滨冬令营国际游学团  
营员家长 / 监护人

TARIKH / DATE : 9<sup>th</sup> August 2016

RUJ. KAMI / OUR REF. : NX/LTR1600319

## 中国签证申请中心最新条例

根据中国签证申请服务中心的条例，未满 18 岁的申请者需要准备额外资料。有鉴于此，汉文化中心特致此函给您。

2. 以下是所需资料：

- 申请者的护照（手持 2014 年以后所签发的护照的申请者，请一并提交申请者上一本旧护照）；
- 2 张申请者的护照型照片（白色底色、正面、彩色、免冠、清晰；尺寸：48mm x 33mm）；
- 申请者的出生证明（报生纸）复印本；
- 双方家长 / 监护人的护照复印本（首页）。

3. 若双方家长 / 监护人无护照，请准备以下资料：

- 身份证复印本；
- 结婚证书复印本；
- 离婚证书复印本（若是离异夫妻）；
- 死亡证书复印本（若其中一方已死亡）。

4. 请尽早将资料交到汉文化中心秘书处。若有任何疑问，请联络杨毅德先生  
(+603) 6151 6684 或 (+60) 17 - 382 6684。

不便之处，敬请见谅。

杨毅德 敬上  
马来西亚汉文化中心总经理